

CASWELL COUNTY
BOARD MEETING MINUTES

The Caswell County Department of Social Services Board held its monthly meeting on December 15, 2015 at 9:00 a.m. in the Conference Room of the Caswell County Department of Social Services. In attendance were: Mr. Jeremiah Jefferies, Chairman; Mr. Kenneth Travis; Ms. Marylene McCain; Mrs. Ethel Fuller; Mrs. Tammy Paschal, Administrative Assistant and Dianne Moorefield, Secretary to the Board. Mrs. Ethel Gwynn was absent from the meeting.

Mr. Jefferies called the meeting to Order at 9:05 a.m. The Agenda for the meeting was approved upon a motion by Mr. Travis and second by Ms. McCain. Minutes of the meeting held November 17, 2015 were reviewed and approved upon a motion by Ms. McCain and second by Mrs. Fuller. There was no public address to the Board.

Budget Amendment #5, an additional LIEAP allocation in the amount of \$2,328.00 was approved upon a motion by Ms. McCain and second by Mrs. Fuller. This brings our total allocation to \$131,604.00.

The following items were discussed with Board Members:

Three employees were paid overtime for November in the amount of \$349.26.

On January 7, 2015 the agency will have legislatively required review by state Child Welfare Administrators related to our Child Protective Services program. All 100 Counties will be reviewed during this process.

LIEAP (Low Income Energy Assistance) applications for the elderly and handicapped began December 1, 2015. 143 people applied on the first day and as of the writing of the board report 238 applications had been taken with 212 approved, 14 denied and 12 were pending.

The Christmas Cheer program received 93 applications which included 185 children. It was reported that 62 children were not sponsored but monetary donations will be used to purchase items for these children.

Adult Services is providing gift bags to 49 Guardianship and Representative Payee clients thanks to donations received to support this effort.

Foster Care will be assisting 17 foster children with Christmas gifts this year.

The agency coordinated the delivery of Thanksgiving meals to 6 families.

Park Springs Christian Camp met with the agency to discuss ways in which they might be able to give back to the community.

A staff member is on FMLA due to injuries sustained in an automobile accident.

All Supervisors attended the meeting and reported on work within their respective units.

The next regularly scheduled meeting of the Social Services Board was scheduled for January 19, 2016 at 9:00 a.m. in the Conference Room of the Department of Social Services.

Upon a motion by Mr. Travis and second by Ms. McCain, the meeting of the Social Services Board was adjourned at 9:25 a.m.

Respectfully Submitted:

Attila Fuller for Jeremiah
Jeremiah Jefferies, Chairman *Jefferies*

1-19-2016

Date

Dianne Moorefield

Dianne Moorefield, Secretary

1-19-16

Date